



Virginia Department of
Emergency Management

New Federal Funding Accountability and Transparency Act Subaward Reporting Function Internal Briefing

Date: September 10, 2024

VDEM's Requirement under 2 CFR Chapter 1, Part 170

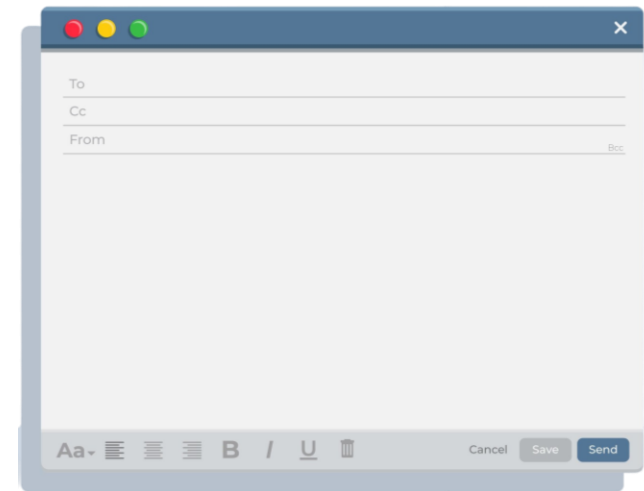
Prime Awardees awarded a federal grant are required to file a FFATA sub-award report by the end of the month following the month in which the prime awardee awards any sub-grant equal to or greater than \$30,000. The reporting requirements are as follows:

- This requirement is for both mandatory and discretionary grants awarded on or after October 1, 2010.
- All sub-award information must be reported by the prime awardee.
- For those new Federal grants as of October 1, 2010, if the **initial award is equal to or over \$30,000**, reporting of sub-award and executive compensation data is required.
- If the initial award is below \$30,000 but **subsequent grant modifications result in a total award equal to or over \$30,000**, the award will be subject to the reporting requirements, as of the date the award exceeds \$30,000.
- If the initial award equals or exceeds \$30,000 but funding is subsequently **de-obligated such that the total award amount falls below \$30,000**, the award continues to be subject to the reporting requirements of the Transparency Act and this Guidance.



How Information is Collected

- Primary, Alternates, and Authorized Rep Contacts are notified via email when it's time to re-certify their report (once a year). **Emails are sent 11 months after their last certification (the system runs a task to check Applicants at 5am).**
- If the report is not certified **after 10 days**, a **reminder email** is sent to Primary, Alternates, and Authorized Rep Contacts.
- **Only one user needs to certify the information.** Other users will be able to see that it has been certified.
- An enhancement is coming so that only one person will receive this notification in 2025.



Applicant Form

Example, Town of

Save Create New Request More

Summary

Accounts

Projects

Payments

Monitoring

Quarterly Reports

* FFATA Reporting >

Contacts

Notes

Documents

History

FFATA Reporting

Is your Agency/Organization registered with the System For Award Management (SAM.gov)?

Select One

View System for Award Management:
<https://sam.gov/SAM/>

LOGOUT

READ-ONLY



Please Note: Only one user needs to certify. Others will see it's already been certified.

Applicant Form

Example, Town of

ACCOUNTS PROJECTS FINANCES

LOGOUT

READ-ONLY

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FFATA Reporting

Is your Agency/Organization registered with the System For Award Management (SAM.gov)? Yes

View System for Award Management: <https://sam.gov/SAM/>

Applicant Information

Agency Name: Example, Town of

City: Covington

State: Virginia

Zip + 4: 24426

The Zip+4 value you entered is not valid. Please use format of 5 numbers, hyphen, 4 numbers (for example: 12345-6789)

Enter your agency's full Zip+4 in format: XXXXX-XXXX

Click on this link to find your ZIP Code: <https://tools.usps.com/zip-code-lookup.htm?byaddress>

Congressional District Number:

Click on this link to find your Congressional District Number: <https://www.house.gov/representatives/find-your-representative>

Unique Entity Identifier (UEI):

Is your Applicant Information correct? Yes



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Unique Entity Identifier (UEI):

Is your Applicant Information correct? Yes

Questionnaire

Please indicate whether the below two statements apply to your organization (select Yes if it applies, and No if it does not apply)

In your organization's preceding fiscal year, the organization received 80% or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and, \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards) Yes

The public has access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.) Yes

Certification

I certify that the above information is accurate
Last Certified By: Danielle Lissak on Jul 15, 2024 at 10:55 AM

Please complete all required fields before certifying your FFATA Report.



Applicant Form

ACCOUNTS PROJECTS FINANCES

Example, Town of

Save Create New Request

Summary Accounts Projects Payments Monitoring Quarterly Reports * FFATA Reporting Contacts Notes Documents History

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No

Please provide the details of the top 5 compensated individuals of your agency.

#	Name	Total Compensation
1	<input type="text"/>	\$ <input type="text"/>
2	<input type="text"/>	\$ <input type="text"/>
3	<input type="text"/>	\$ <input type="text"/>
4	<input type="text"/>	\$ <input type="text"/>
5	<input type="text"/>	\$ <input type="text"/>

Certification

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