



Virginia Department of
Emergency Management

FY2024 State Homeland Security Grant Program (SHSP) Scoring Criteria Project Samples

Risk Evaluation Criteria

Strong Example

Obsolete Air shore replacement in Regional Cache

Risk score: 5

Describe how the project links to known/emerging threats with a nexus to terrorism as identified and referenced in the State THIRA

This product replacement would standardize the equipment on our response cache to any man made or natural disaster or terrorist attack.



Risk Evaluation Criteria

Weak Example

Police Real Time Crime Center

Risk Score: 0

Describe how the project links to known/emerging threats with a nexus to terrorism as identified and referenced in the State THIRA

Parts of Virginia are a hotspot of activity because of the vast number of tourist attractions, festivals, historical landmarks, and being the home of the International Airport. Each of these areas and events is a possible target for attacks due to large-scale gatherings and the controversial nature of the historical sites. During the last year, Disney County has hosted several major festivals, parades, youth sports tournaments, and international sports tournaments. Disney is opening a Sports and Events venue in the fall of 2023 which has been booked for 42 weeks in the upcoming year and has signed to host the women's Atlantic 10 basketball tournament for the next two years. In that same time frame, Disney Police have conducted over 100 threat assessments involving schools, workplaces, and venues. or natural disaster or terrorist attack.



Benefit Evaluation Criteria

Strong Example

Election Security Vulnerability Reduction

Benefit score: 6

Describe how the project benefits:

- 1) the jurisdiction, region, and/or State and
- 2) the community, region, staff, and/or other stakeholders

The project benefits the locality, region and State by adding another layer of vulnerability protection around voting systems, processes and information. As a key stakeholder, the locality benefits by the reduction in probability that a high-impact breach would affect local residents' data or the fair and secure conduct of elections.

2) The community benefits from a stronger platform of election protection, assuring their PII and cast ballots are protected to the greatest degree practicable. Staff vulnerabilities are greatly reduced by the hardening of the facilities access points and improved mechanisms for reporting and documenting potential security breaches.



Benefit Evaluation Criteria

Weak Example

Public Safety Center Security Barriers Gate

Benefit score: 0

Describe how the project benefits:

- 1) the jurisdiction, region, and/or State and
- 2) the community, region, staff, and/or other stakeholders

- 1) Surrounding localities, Public safety staff, civilian staff, visitors, and inmates.



Vetted/Resource Sharing Evaluation Criteria

Strong Example

Region Bomb Squad training for soft targets crowd

Vetted/Resource Sharing score: 4

Provide:

- 1) identification of the capability gap(s) that the project addresses
- 2) a detailed description of how the project addresses the gap(s)
- 3) letters of concurrence from the jurisdiction(s) identified in the scope criterion below
- 4) a plan to share resources, including documentation (e.g., MOUs, contracts, etc.) that demonstrate(s) collaboration and/or agreement from multiple jurisdictions, and/or multiple regions and/or multiple disciplines (fire, police emergency medical services)



(cont.) Vetted/Resource Sharing Evaluation Criteria

1) This project addresses the capability gap identified by the regions bomb squads for joint responses and resources in support of soft targets/crowded spaces. The region's bomb squads operate extremely well together and often share resources and personnel. Regionally it has been identified the need for formal training to provide a uniform response while working together at large gatherings and events.

2) This project addresses the identified capability gap by allowing all the regions bomb squad to attend the same training and develop a SOP when operating jointly at large events/crowds. The bomb squad response differs in a large venue from a traditional response. Often these large events cannot be evacuated, nor would it be practical to evacuate for an explosive threat. This will enhance our ability to work jointly and provide a uniform response throughout the region.

3) Letters of support attached.

4) Region Bomb Squad MOU attached



Vetted/Resource Sharing Evaluation Criteria

Weak Example

Operational Communications and CERT Enhancement

Vetted/Resource Sharing score: 0

Provide:

- 1) identification of the capability gap(s) that the project addresses
- 2) a detailed description of how the project addresses the gap(s)
- 3) letters of concurrence from the jurisdiction(s) identified in the scope criterion below
- 4) a plan to share resources, including documentation (e.g., MOUs, contracts, etc.) that demonstrate(s) collaboration and/or agreement from multiple jurisdictions, and/or multiple regions and/or multiple disciplines (fire, police emergency medical services)



(cont.) Vetted/Resource Sharing Evaluation Criteria

Operational Communication – During the January 2022 Snowstorm, traditional communication methods (internet/phone) were down which significantly limited the County’s ability to share information and manage resources. This improvement to the system would allow for a robust redundant communication system to maintain communication capabilities when traditional methods fail or are unavailable. All mutual aid jurisdictions will have access to link to and benefit from the communications system. Community Resiliency – Winter County’s population has increased significantly over the last few years which strains critical resources. Our jurisdiction relies on mutual aid support to meet the growing demand. CERT volunteers who are trained and properly equipped help fill resource gaps to allow for increased response efforts and by offering training to residents for free to increase preparedness and resiliency allowing public safety responders to focus on incident response. This project has been vetted with our habitual mutual aid partners, local jurisdictions and military, and the regional hospitals. All are in support of the project.



Scope Evaluation Criteria

Strong Example

Regional Emergency Management Planning Support

Scope score: 5

Identify:

- 1) specific jurisdiction(s) within the project geographical scope area, the impact to the jurisdiction(s), and how the interactions occur, and
- 2) a minimum of three and up to a maximum of five project scope tasks with a description for each scope task detailing goals, deliverables, and resources needed



(cont.) Scope Evaluation Criteria

This project directly serves the 39 localities in VDEM's Region 45 localities along with Moon, Sun, and River Counties, as well as four tribal nations. An Alliance region map is attached to this application for reference. The Statewide Emergency Management (EM) planning team supports all the Alliance's partners and localities. Regularly structured meetings every month enable this group to foster cooperation, exchange effective strategies, and fortify the network established over the past decade-plus. Regular meetings are also held by various subcommittees (Public Outreach, CERT, Mass Care and Human Services, Planning, Training & Exercise, and Executive Committee) to plan projects, share acquired knowledge, develop partnerships, and maintain regional coordination. The regional planning staff lends comprehensive support to all these groups in every aspect of regional emergency planning. For instance, the Regional EM Coordinator can aid localities in creating regional Frameworks and submit SHSP grants on behalf of the region. Staff support may also handle essential administrative duties, such as managing equipment inventory, maintaining records, reporting on grants, and coordinating regional training and exercises. Without the support of the regional planning staff, the coordinated level of emergency planning and project execution currently experienced in the 29 localities of Region 8 wouldn't be possible. This coordination is crucial for enhancing the safety and security of our stakeholders.



(cont.) Scope Evaluation Criteria

Scope Task(s):

Scope Task 1: Continue regional whole community preparedness campaign through the planning of events, workshops/training events for the public, and social media outreach. Deliverable: Regionwide preparedness event to benefit Alliance regions in partnership with local sports teams. Resources: Planning support from Outreach and CERT Committees; educational resources and supplies; staff support and volunteers to execute events

Scope Task 2: Apply for, maintain, and submit Alliance's portfolio of SHSP grants and projects provide continuity for the Alliance's projects and initiatives
Deliverable: Successful management and award/receipt of SHSP grants; continued fiscal management of procurement, licenses, and contracts
Resources: Planning support from the Alliance's Committee Chairs & Executive Committee; ABC finance department staff support



(cont.) Scope Evaluation Criteria

- **Scope Task 3:** Assist with scheduling and facilitation of region mass care trainings and exercises. Deliverable: First Aid/CPR/AED classes for social services departments in the region; region-wide pet sheltering training classes to be scheduled, and yearly mass care symposium event Resources: Planning support from Mass Care & Human Services Committee; training resources, supplies, and equipment
- **Scope Task 4:** Assist with planning and execution of Regional CERT Exercise and Rodeo event. Deliverable: Annual CERT Exercise for region's CERT teams and instructors; subsequent instructor training and capacity building Resources: Planning support from the Regional CERT Committee; training resources, supplies, and equipment
- **Scope Task 5:** Update and maintain distribution list Deliverable: Increased coordination amongst localities; onboarding of new emergency management professionals in the region; enhanced capabilities of regional projects and initiatives Resources: Planning and staff support from Executive Committee and other ABC staff



Scope Evaluation Criteria

Weak Example

Enhanced X-ray Capability for Terrorism Response

Scope score: 1

Identify:

- 1) specific jurisdiction(s) within the project geographical scope area, the impact to the jurisdiction(s), and how the interactions occur, and
- 2) a minimum of three and up to a maximum of five project scope tasks with a description for each scope task detailing

The project will benefit surrounding localities in screening suspicious items to detect hazardous devices.

Scope Task(s):

Scope Task 1: N/A

Scope Task 2: N/A

Scope Task 3: N/A

Scope Task 4: N/A

Scope Task 5: N/A



Project Management Evaluation Criteria

Strong Example

Spring County Election Security Improvements

Project Management score: 6

Describe:

- 1) how the project will be managed
- 2) how contracts will be managed
- 3) how accountability to timelines and grant rules will be monitored and deficiencies corrected
- 4) the timeline and milestones from grant award to completion

RFPs will be crafted by the Grant Writer for the items for purchase. The County Administrator and Finance Director will be responsible for negotiating and signing the contract. The County participates in an annual audit by an outside firm that looks closely at how Federal grant funds are dispersed to be sure we are in compliance with all laws. The Grant Writer will procure FEMA environmental approval for the camera systems. The Director of IT will work with the contractor to test the cyber systems. The Grant Writer will also complete all scheduled reports and the closeout.



(cont.) Project Management Evaluation Criteria

Timeline/Milestones: In the following sections describe what will happen from start to completion (Oct. 1, 2023 – June 30, 2025) Provide up to six milestone dates and description of what will be completed by each date. Provide a start and completion date for each milestone.

Milestone 1: RFPs for camera system and penetration testing will be crafted.

Start: 10/1/2023 Complete: 10/10/2023

Milestone 2: Purchase of file cabinets, locked cages.

Start: 12/1/2023 Complete: 3/1/2024

Milestone 3: FEMA environmental approval for camera system installation on the existing building.

Start: 12/1/2023 Complete: 2/28/2024

Milestone 4: Installation of the cameras.

Start: 4/1/2024 Complete: 6/1/2024

Milestone 5: Penetration testing of the system.

Start: 5/1/2024 Complete: 6/30/2024

Milestone 6: Closeout.

Start: 12/1/2024 Complete: 12/31/2024



Project Management Evaluation Criteria

Weak Example

State Homeland Security Program (SHSP) Grant

Project Management score: 1

Describe:

- 1) how the project will be managed
- 2) how contracts will be managed
- 3) how accountability to timelines and grant rules will be monitored and deficiencies corrected
- 4) the timeline and milestones from grant award to completion

The water fountain will be added to the Moorefield Building and installed by me.

Timeline/Milestones: In the following sections describe what will happen from start to completion (Oct. 1, 2023 – June 30, 2025) Provide up to six milestone dates and description of what will be completed by each date. Provide a start and completion date for each milestone.



(cont.) Project Management Evaluation Criteria

- Milestone 1: NA
- Milestone 2: NA
- Milestone 3: NA
- Milestone 4: NA
- Milestone 5: NA
- Milestone 6: NA



Sustainment Evaluation Criteria

Strong Example

Hollywood Rescue Task Force Training

Sustainment score: 6

Describe how the project will be sustained. For example, how will any equipment, licenses, training, and other features be maintained and/or upgraded after the period of performance.

The Rescue Task Force program will be sustained in the future by fire and police officials working in the training in their respective annual training plans, both individually as a department and in combination with the other. The emergency manager will facilitate various exercises throughout the year to ensure concepts and tactics are fresh and up-to-date. This will be done in conjunction with Command staff from both departments. Each department will maintain its assigned equipment from the grant through inventory and regularly scheduled checks of assigned equipment. The emergency manager will maintain the grant documentation with a master of items and equipment purchased. Medical training items will be maintained by fire/EMS staff in its training room.



(cont.) Sustainment Evaluation Criteria

The Police Department will maintain a roster of ALERRT instructors on staff to train personnel from both departments. The Fire Department/EMS will be responsible for providing instructors for medical training as needed. Training records will be maintained by the respective department and entered on the mandated/required data bases.

Weak Example

FY23 State Homeland Security Program (SHSP) Grant

Sustainment score: 1

Describe how the project will be sustained. For example, how will any equipment, licenses, training, and other features be maintained and/or upgraded after the period of performance.

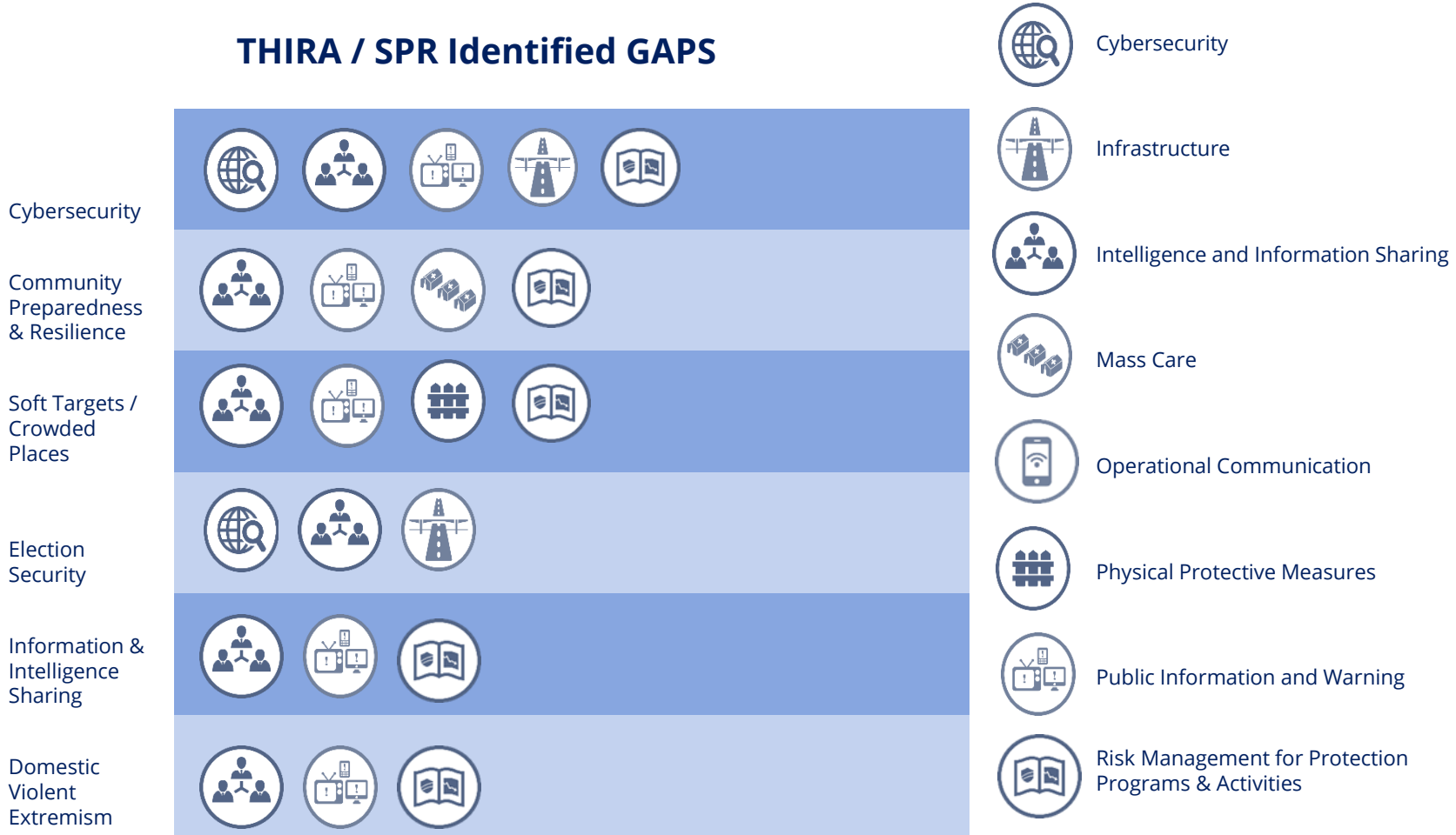
The Police Department will maintain it.



Where Do They Align?

THIRA / SPR Identified GAPS

NOFO Priorities



Questions?



VDEM Preparedness Grants
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THANK YOU!

